

Cawston Parish Council

To: Members of Cawston Parish Council

You are duly summoned to attend the Annual Meeting of Cawston Parish Council to be held following the Annual Parish Meeting on Thursday 21st May 2025 at Cawston Village Hall

S Vergette
Sarah Vergette

Date 8th May 2025

Clerk, Cawston Parish Council
cawstonpc@yahoo.co.uk
01603 714172

Public Attendance

Members of the public and press are welcome to attend. At item 5 the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors' reports.

AGENDA

- 1. Election of Officers**
 - 1.1 Election of Chair
 - 1.2 Election of Vice-Chair
- 2. Apologies & approval of absence**
- 3. Declarations of interests**
- 4. To approve as accurate minutes of the previous meeting.**
- 5. Public participation session (10 minutes)**
 - 5.1 Public
 - 5.2 County/District Councillor
- 6. To appoint members to serve for the ensuing year on :**
 - a. Oakes Memorial Trust Charity (two members)
 - b. Cawston Heath Trust Charity (one member)
 - c. Cawston Village Hall Management Committee (one member)
 - d. Cawston Lunch Club
- 7. To review and agree Policies**
 - 7.1 Schedule of meetings of the Council for 2026/27
- 8. Matters Arising from the previous meeting**
 - 8.1 Clerk's report
 - 8.2 Any other matters arising
- 9. Finance & Governance**
 - 9.1 To approve payments – separate schedule

- 9.2 To note the Internal Audit report
- 9.3 Approval of the Governance Statement of the Annual Return
- 9.4 Approval of the Accounting Statements of the Annual Return
- 9.5 To note bank reconciliation
- 9.6 To discuss offer of compensation from Barclays
- 9.7 To discuss quotes for tree risk assessment surveys
- 9.8 To discuss funding support for the school children
- 9.9 To discuss clerk's appraisal
- 9.10 To note income
 - i. Precept £20,500

10. Planning matters

- 10.1 To discuss planning matters

11. Church & Cemetery

- 11.1 To discuss trees in the churchyard
- 11.2 To discuss the planning application for the cemetery extension

12. Playing Field/Village Hall

- 12.1 To discuss wild flowers email
- 12.2 To discuss any other matters relating to the Playing field

13. Highways & Environment

- 13.1 To note SAM2 information
- 13.2 Update from Clarion Housing

14. Correspondence

- 14.1 To discuss letter received – hedge cutting at the Cemetery

15. Date of Next Meeting

The date of the next meeting is currently set for Thursday 18th June 2026 at 7pm in the Village Hall.

16. Any Other Business/Information

No decisions can be under this item, for information purposes only.

Items for the next agenda to be sent to the clerk by Monday 8th June.