

Cawston Parish Council

To: Members of Cawston Parish Council

You are duly summoned to attend the Meeting of Cawston Parish Council to be held following on Thursday **15th January 2026** at 7pm at Cawston Village Hall.

S Vergette

S Vergette, Clerk & RFO

Date 8th January 2026

Clerk@cawstonnorfolk-pc.gov.uk

01603 714172

Agenda

Public Attendance

Members of the public and press are welcome to attend. At item 4 the public will be invited to give their views/question the parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. The item will generally be limited to 10 minutes duration and will be followed by any County and District Councillors' reports.

1. Apologies & Approval of absence

2. Declarations of interest

3. To approve as accurate minutes of the previous meeting

4. Public Participation (10 minutes)

4.1 Public

4.2 County Councillor

4.3 District Councillor

5. Updates

5.1 Clerks' report

5.2 Any other updates

6. Finance & Governance

6.1 To approve payments – separate schedule

6.2 To approve bank reconciliation

6.3 To discuss and adopt updated Standing Orders

6.4 To discuss and adopt updated Financial Regulations

6.5 To discuss and adopt IT Policy

6.6 To discuss and adopt updated Data Protection and Data Audit Policy

7. Planning Matters

7.1 To discuss planning matters

8. Cemetery/Churchyard

8.1 To discuss any matters relating to the Cemetery and Churchyard

9. Playing field

9.1 To discuss any matters relating to the playingfield

10. Highways

10.1 To note SAM2 information

10.2 To discuss any Highway matters

11. Allotments

11.1 To discuss Cemetery extension

11.2 To note result from the Groundwater investigation

12. Correspondence

12.1 To discuss correspondence received

13. Date of the next ordinary meeting

The date of the next meeting is currently set for **Thursday 19th February 2026 at 7pm** in the Village Hall.

14. Any Other Business/Information

No decision can be taken under this item, for information purposes only.

Items for the next agenda to be sent to the clerk by Monday 9th February 2026